

<b>Committee:</b> Finance Committee	<b>Date:</b> 15 March 2016
<b>Subject:</b> Risk Management – Monthly Report	<b>Public</b>
<b>Report of:</b> Chamberlain	<b>For Information</b>
<b>Report author:</b> Joy Ahwieh, Chamberlain’s Department	

### Summary

This report has been produced to provide Finance Committee with an update on the most significant risks faced by the Chamberlain’s Department.

There is currently one RED risk on the departmental risk register and one RED risk on the Corporate Risk Register:

- **CR19 - IT Service Provision**

This risk remains red but is expected to reduce as on-going infrastructure changes, particularly to the Police IT estate, are implemented. Progress against the transition plan is measured regularly to ensure the risk continues to reduce towards the target status of GREEN by 31 December 2016.

- **CHB011 – Corporate Contract Management (New)**

This risk is a new entry to the departmental risk register following consideration by the Chief Officer Risk Management Group and the departmental Senior Leadership Team. Recommendations to establish a Corporate Contract Management policy and associated procedures have been approved by Procurement Steering Group and Summit Group and will now be made to Efficiency and Performance Sub (Finance) Committee in March. Once approval to establish a budget for Corporate Contract Management has been received, actions to mitigate this risk will be implemented with a GREEN target status date of 1 April 2017.

### Recommendation

Members are asked to note the report.

### Main Report

#### Background

1. The Risk Management Framework of the City of London Corporation requires each Chief Officer to report regularly to Committee the key risks faced in their department. Finance Committee has determined that it will receive the Chamberlain’s risk register on a quarterly basis with update reports on RED rated risks at the intervening Committee meetings.

## **Current Position**

2. This report provides an update on the current RED risks that exist in relation to the operations of the Chamberlain's department and, therefore, Finance Committee.
3. There is currently one RED risk on the Corporate Risk Register for which the Chamberlain's Department is responsible and one RED risk on the departmental Risk Register:

### **CR19 - IT Service Provision (Current Status: RED – no change)**

The current status of this risk is specifically in relation to the position of the Police IT Estate. This risk has reduced from October 2015 following the implementation of back up storage and spare network equipment.

The Police server migration to the Infrastructure as a Service (IaaS) is on-going and due to be completed by the end of March. From this point on, the Police and Corporation risk will be synchronised and is expected to reduce to Amber, then continue towards the target status of Green by 31 Dec 2016. Quotes have now been received and are being explored with regards to investment in any retained IT infrastructure to ensure that this meets the same standards of resilience and continuity as delivered by the IaaS infrastructure.

### **CHB011 – Corporate Contract Management (Current Status: RED New)**

This risk relates to the current absence of a clearly defined Corporate Contract Management policy and related procedures. This may result in strategic corporate contracts not being monitored and managed in a consistent and planned manner. The outcome of this could be that contracts may not deliver the commercial benefits and quality that were anticipated at contract letting together with the added risk of prices escalating and contract scope creep. To mitigate this risk, a number of actions have been identified including the launch of a City Contract management framework, establishing a strategic and commercial contract management unit and training of staff on the newly developed contract management toolkit. Once approval to establish a budget for Corporate Contract Management has been received, actions to mitigate this risk will be implemented with a GREEN target status date of 1 April 2017.

## **Conclusion**

4. Members are asked to note the actions taken to manage these significant risks in relation to the operations of the Chamberlain's Department and the overall reducing level of current risk.

**Joy Ahwiah**, Business Manager, Chamberlain's Department  
T: 020 7332 1033, E: [joy.ahwiah@cityoflondon.gov.uk](mailto:joy.ahwiah@cityoflondon.gov.uk)